

MADHYA PRADESH STATE JUDICIAL ACADEMY, JABALPUR

“Refresher Programme for Registry Staffs of High Court”

(ECT_15_2022) (Online)

14.01.2023

Schedule

| Duration | Topic | Resource person |
|----------------------------|--|--|
| 11.00 AM–11.05 AM | ➤ Inaugural Session & opening remarks | Director, MPSJA |
| 11.05 AM–12.15PM | ➤ Introduction to e-Committee, e-Court Project ➤ Maintenance Stock & Utilization of hardware | Shri F.H. Qazi SPSA (SA), High Court of M.P., Jabalpur |
| 12.15 PM–01.45PM | ➤ Introduction of O.S. Ubuntu 3.0.1 ➤ Libre Office Writer & application ➤ NJDG website | Shri Arvind Mehra System Officer, High Court of M.P., Jabalpur |
| 01.45 PM – 02.15 PM | LUNCH BREAK | |
| 02.15PM–03.45PM | ➤ Overview of CIMS Software of High Court ➤ Trouble shooting ➤ General SOP for use of hardware's | Shri Manish Joshi Junior System Analyst, High Court of M.P., Jabalpur |
| 03.45PM onwards | ➤ Valedictory Session | Director, MPSJA |

**DIRECTOR
MPSJA**